

APPLICATION FOR AUTHENTICATED OR APOSTILLED COPY— MICHIGAN MARRIAGE RECORD

Michigan Department of Health and Human Services

INFORMATION ABOUT AUTHENTICATED CERTIFICATES - Authenticated (exemplified or containing an apostille) records are typically required by foreign governments for an adoption, work visas, marriage in a foreign country, or establishing residency. You must **specify which country** requires the document. **Applying the “apostille” at the Secretary of State’s Office of the Great Seal takes an additional 1-2 weeks after processing is complete at Vital Records.**

PART 1 - APPLICANT’S INFORMATION

Applicant’s Name _____

Mailing Address _____ City _____ State _____ Zip _____

Daytime Phone w/area code _____ Other Phone w/area code _____

PART 2 - CERTIFICATION OF INFORMATION PROVIDED

By signing this application, I understand that I am agreeing to pay for a search of the State of Michigan Vital Records with the information that I provided. This does not guarantee that a record will be found.

► **Applicant’s Signature:** _____ **Date:** _____

PART 3 - PURPOSE FOR REQUESTING THE RECORD

PART 4 - SPECIFY COUNTRY OF USE

PART 5 - MARRIAGE INFORMATION NEEDED TO FIND RECORD

If the exact date of marriage is unknown, please indicate the year you want searched. If you need additional years searched, please see the fee box.

Date of Marriage

(mm/dd/yyyy) _____

SPOUSE #1 (At time of application for marriage license)

FULL NAME ☐ MALE ☐ FEMALE

First Middle Last

FULL NAME before first married, if different from above

First Middle Last

PARENT’S
NAME

First Middle Last

PARENT’S
NAME

First Middle Last

LOCATION
OF
MARRIAGE

City County State

SPOUSE #2 (At time of application for marriage license)

FULL NAME ☐ MALE ☐ FEMALE

First Middle Last

FULL NAME before first married, if different from above

First Middle Last

PARENT’S
NAME

First Middle Last

PARENT’S
NAME

First Middle Last

LOCATION WHERE
LICENSE WAS
OBTAINED

County

PART 6 - FEES Includes one certified copy or no-find letter

Base Fee:

Includes One Year Search \$42.00 \$ 42.00

Additional Copies (Each) _____ x \$26.00 \$

Additional Years Search, # yrs _____ x \$12.00
(when exact year unknown)
Years you want searched: _____ \$

Expedited “RUSH” Service (additional) \$25.00 \$

Payment to “State of Michigan” **TOTAL** \$

For Accounting Use Only

REQUESTING AN AUTHENTICATED MICHIGAN MARRIAGE RECORD

The Michigan Vital Records office has records of marriages that occurred in Michigan and were filed with the state since 1867. *The search for an Authenticated Marriage in Michigan includes a statewide search including both public and probate marriages filed for the years requested.*

APPLY ONLINE OR BY PHONE

ONLINE: www.michigan.gov/vitalrecords
PHONE: 866-443-9897

Online and phone orders are serviced by VitalChek. All orders received by this method are considered rush service and processed in approximately two-weeks. There is an additional \$14.00 VitalChek processing fee. There is an optional Will-Call pickup and UPS overnight delivery* (*+\$19.75), and you should receive the record in 2-5 business days.

PAYMENT: A credit card is required for online and phone order requests.

VitalChek is the ONLY approved online and phone service provider for the State of Michigan.

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, genetic information, sex, sexual orientation, gender identity or expression, political beliefs or disability.

MAIL APPLICATION TO

REGULAR MAIL TO:
Vital Records Requests
PO Box 30721
Lansing MI 48909

RUSH MAIL TO:
Vital Records RUSH
PO Box 30721
Lansing MI 48909

PROCESSING TIMES FOR MAIL REQUESTS

REGULAR SEARCH: The processing time for a regular request will be approximately 5 weeks, depending on the volume of requests received.

EXPEDITED (RUSH) SEARCH: The processing time for a "rush" request will be approximately 3 weeks, depending on the volume of requests received.

APOSTILLES: Applying the apostille at the Secretary of State's Office of the Great Seal for any request takes an additional 1-2 weeks after processing in Vital Records is completed.

ADDITIONAL INFORMATION: If you find that the processing times listed do not meet your needs, please visit www.michigan.gov/vitalrecords or call our Eligibility Unit at 517-335-8666 and speak with a customer service representative. They may be able to offer additional help to meet your individual situation.